



Ref. No. 1/5/2025-AE/19

Date: 09.05.2025

To,
Shri Ng. Bhogendra Meitei
Director of Education (S)
Government of Manipur.

Director Edn.(S) 943
R.R. NO.....
Date..... 12/5/25

Signature

Subject: Seeking letter of acceptance for Vocational Education – regarding

Sir,

With reference to your office letter dated 30.04.2025 on the subject cited above, I am to say that the institute has accepted to implement the Vocational Education scheme under the Samagra Shiksha Manipur. The institute has furnished the bank account details and appended the signatures on the Memorandum of Understanding (MoU). Copy enclosed. Kindly ensure that a copy of the MoU is forwarded to the institute at your earliest convenience after your office has signed on the document.

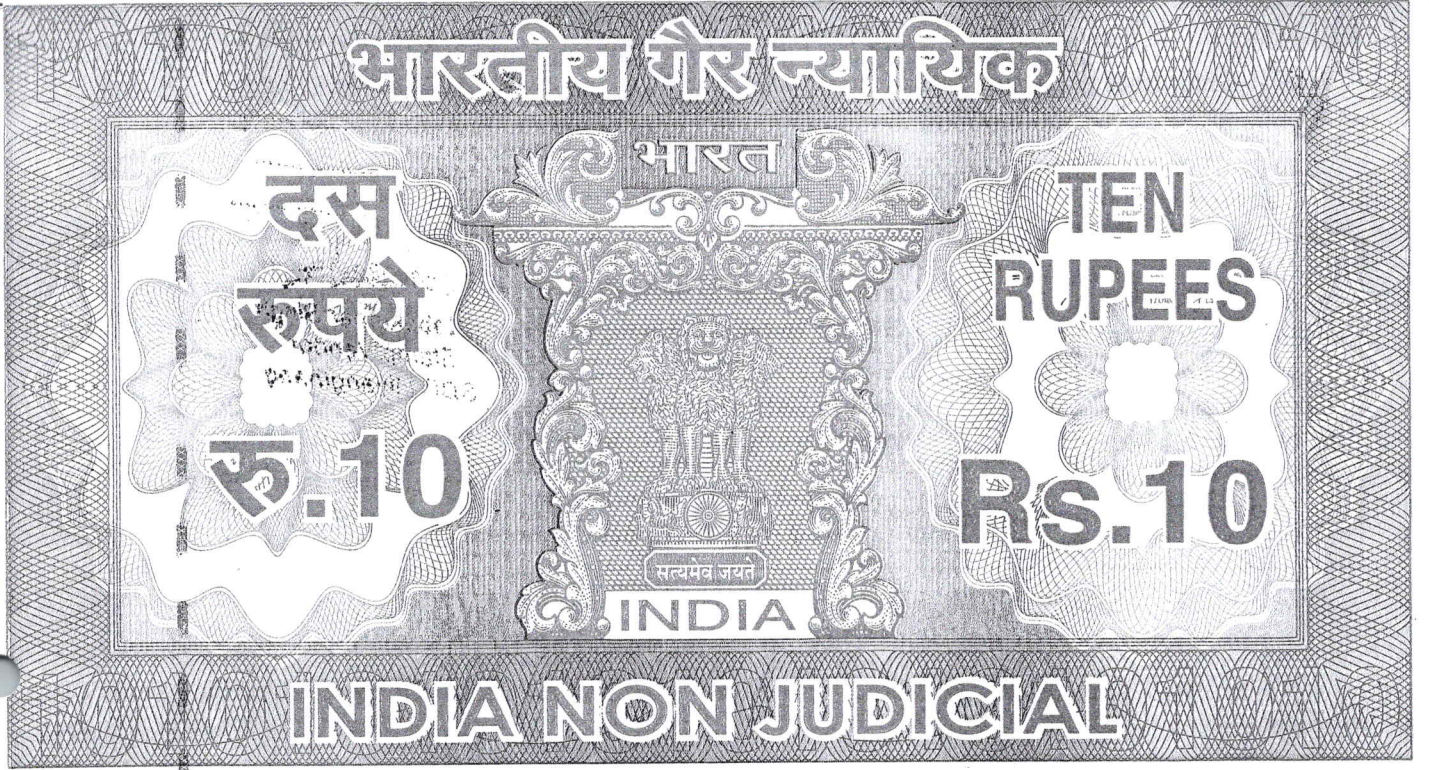
Thanking You.

Enclosed: As above.

Registrar

Copy to:

1. Guard File.



मणिपुर मणिपुर MANIPUR

MEMORANDUM OF UNDERSTANDING

03AA 691189

This Memorandum of Understanding is made on the _____, 2025 between the Samagra Shiksha Manipur, represented by the Additional State Project Director (ASPD) (hereinafter referred to as the First Party).

And

_____ Indian Institute of Information Technology, Mantripukhri, Imphal represented by the Director (hereinafter referred to as the 2nd Party). The Work Agency has agreed to implement the Vocational Education scheme in 15 Vocational schools for the year 2025-26 from the date of execution of this agreement in the locations appended as Annexure-1 in favour of Samagra Shiksha, Manipur, according to the following terms and conditions.

- 1) The mode of release of funds by the 1st party shall be as per the following conditions:

Mode of Payment				
Sl. No.	Payment Term	Description	Schedule of release	Remarks
1	1 st Installment {40% of the cost of work}	Mobilization & Initialization for implementation of the VE Scheme	June	Release of further Installments will be based on the progress of works and submission of UC of the previous release
2	2 nd Installment {40% of the cost of work}	completion upto Half of the Syllabus with progress report	Oct.	
3	3 rd Final Installment {20% of the cost of work}	completion of the Syllabus with progress report	December	

However, the mode of release of funds by the 1st party shall be as per availability of funds on the basis of the sanctions made by Ministry of Education, (DOSE&L), Govt. of India.

- 2) The implementing Agency will execute the implementation of Vocational Education Scheme in the selected Govt. Secondary & Higher secondary schools after prior consultation with the respective SMDC members of the said school in regards to fixation of routine, arrangement of classroom, maintenance of attendance etc. A copy of the prescribed syllabus, trade details etc. should be provided to the SMDC prior to the implementation of the scheme.
- 3) The Implementing Agency shall ensure that the Vocational Education Scheme is implemented at the approved school only.
- 4) The Implementing Agency shall not incur excess expenditure beyond the approved budget cost and expenditure should not be more than deposits received for the work.
- 5) The 2nd Party shall not alter the Trade nor shall the syllabus of NVEQF under any circumstances without the approval of the 1st party and all trades shall be taught as per approved guidelines for Vocationalisation of Secondary and Higher Secondary Education provided by MHRD.
- 6) The Implementing Agency shall be fully responsible for successful implementation of VE Programme. They should ensure that all the required teachers, consultants and equipments are placed intake before the implementation.
- 7) The First Party shall reserve the right of authority to inspect the implementation of VE scheme at any stage and the Work Agency shall be liable to rectify shortfalls discovered if any. The Work Agency shall be liable for rectification of any shortfalls

within one week, from the date on which the findings report is received from the 1st party.

- 8) The Implementing Agency shall submit the trade wise progress report, certified copy of Teachers' appointment order teachers' Attendance, photographs, students lists, students' performance, feedback report of SMDC. They shall submit the Progress and utilization report to the 1st party for release of further installments.
- 9) All loss (es) arising out of delays, negligence or wrongful action, etc., responsibility for which is attributable directly or indirectly to the Implementing Agency shall not be claimed by/or reimbursed to the Work Agency.
- 10) The Implementing Agency shall submit a completion report to the First Party on the completion of the work as per the format prescribed in FMP Manual of Samagra Shiksha.
- 11) The Implementing Agency shall give access to the Auditor all legal documents, Cash Book, Ledger Book, Cheque Issue Register, Advance Register, Teacher attendance register, appointment orders, expenditure supporting vouchers, Cash Memos, APR updated Bank Pass Book/Bank Statement, Fund sanction Order copies, Utilization Certificate,, correspondence and any other information associated with the programme and deemed necessary.
- 12) The 1st Party will e-transfer all the Installments for Implementing the Vocational Education Scheme to the following Bank details as provided by the Implementing Agency as per details given below:

(IIIT SOCIETY MANIPUR)

Account Holder: *INDIAN INSTITUTE OF INFORMATION TECHNOLOGY SOCIETY MANIPUR*
Account No: *264301000132*
Bank Name: *ICICI BANK*
IFSC Code: *ICIC0002643*

Signed by Shri
for and on behalf of the (First Party)

(Signature of the First Party)
Additional State Project Director,
Samagra Shiksha Manipur

Signed by Shri Dr. NONG MEIKAPAM KISHORJIT SINGH
for and on behalf of the Implementing Agency (Second Party)

Witnesses:


1.

2. Ch. Collin Singh, Assf. Registrar

(Signature of the Second Party)
REGISTRAR

भारतीय सूचना प्रौद्योगिकी संस्थान सेनापति मणिपुर
INDIAN INSTITUTE OF INFORMATION TECHNOLOGY SENAPATI, MANIPUR
An Autonomous Institute of National Importance,
Ministry of Education, Govt. of India
Mantripukhri, Imphal East – 795002, Manipur

(For First Party)


(For Implementing Agency)



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INDIAN INSTITUTE OF INFORMATION TECHNOLOGY SENAPATI, M
An Autonomous Institute of National Import
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Annexure-1

Sl. No.	District	Single trade schools	Double trade schools	Total No. of Vocational teachers
1	Bishnupur	11	8	27
2	Chandel	1	2	5
3	Churachandpur	13	7	27
4	Imphal East	26	6	38
5	Imphal West	28	8	44
6	Jiribam	7	2	11
7	Kakching	12	1	14
8	Kamjong	1	2	5
9	Kangpokpi	8	4	16
10	Noney	3	3	9
11	Senapati	5	0	5
12	Tamenglong	4	2	8
13	Tengnoupal	3	2	7
14	Thoubal	17	7	31
15	Ukhrul	10	4	18
	Grand Total	149	58	265

(Khumukcham Renuka)
Additional State Project Director,
Samagra Shiksha Manipur